

Wilderness Coast Public Libraries
Serving Franklin, Jefferson, and Wakulla Counties

Governing Board Meeting Minutes

February 13th at 10:30 AM

WCPL Meeting Room

Board Members present: Chuck Hess, Cheryl Sanders, Brenda Humphrey

Others Present: Whitney Roundtree, Courtney Whitaker, Keith Dean (via Zoom), Robyn Drummond

Because Greg James was unable to be present, Hess called the meeting to order at 10:34 AM. There were no changes to the agenda. Introductions were made.

Old Business: Minutes from the December meeting were accepted and passed unanimously. The financial report was presented by Keith Dean on speakerphone. Everything is on track with the budget. The year-to-date results show that we're doing well. The board would like to see a line-item for reserved funds. Brenda Humphrey suggested 10% of total operating costs. Whitaker said she would discuss this with Keith Dean. The Financial Report was accepted unanimously.

Administrator Report: Whitaker read her report and Hess asked about the Intellectual Freedom Committee and the statewide issue with banned books. Whitaker said she believes the banning is occurring under guidance from our current governor. Whitaker explained that our board approved collection development policy and challenge procedure provide us with a clear path for future challenges. Directors agreed that we should look it over again to ensure that it is very thorough. Hess agreed that the annual contract for employment should be sent to Greg James to sign.

New Business: The directors have agreed that a good use of WILD funds would be to provide conference registration and travel costs for library staff members. There has been very little travel or conference attendance since the pandemic and many staff do not have a library background; professional development is an excellent way to support the WILD member libraries. Costs will come from the travel line-item in the budget, and funds can be moved from books and materials to help cover costs should they exceed the allotted amount with board approval.

Directors Reports:

With no further discussion, and a reminder that the next meeting will be on April 11th, 2023, Hess adjourned the meeting at 11:32 A.M.

