

*Wilderness Coast Public Libraries*  
*Serving Franklin, Jefferson, and Wakulla Counties*

**Governing Board Meeting Minutes**

February 14, 2022 at 1:30 PM

WCPL Meeting Room

**Board Members present:** Greg James, Chris Tuten, Brenda Humphrey

**Others Present:** Whitney Roundtree, Natalie Binder, Courtney Whitaker, Parker Bugg, Keith Dean (via phone), Brenda Humphrey, Robyn Drummond, Bert Boldt, Lucy Carter

James called the meeting to order at 1:30pm. No changes to the agenda. Introductions were made.

**Old Business:** Minutes from the December meeting were accepted and passed unanimously. The financial report was presented by Keith Dean on speakerphone. Everything is on track with the budget except one category; subscriptions and memberships were adjusted to cover PLAN. The year-to-date results show that we're doing well. There were no questions from the board. The Financial Report was accepted unanimously.

**Administrator Report:** Whitaker read her report for December through February.

**New Business:** The Fine-Free Policy and implementation was explained to the board. James asked what the lost revenue was. Drummond says it's \$200/month but that she expects materials being returned will outweigh the fines. Roundtree says she had an angry patron storm out because of a \$15 fine for DVDs. Tuten says we can always go back if it does not work out. Binder interjected that kids do not have money and can not be held responsible for overdue materials. Carter says the Margaret Key Library has been fine-free for five years and it's been successful. Motion passed unanimously. Directors left the room for the Board's evaluation of the Central Administrator. James signed Whitaker's contract for employment and approved a 3% raise. Tuten and Binder signed as witnesses. Reviews were handed to Whitaker. The Board would like to add E-Rate as a goal to Whitaker's lists. Boldt would like to see tutoring in the libraries and the directors agreed to discuss it.

**Directors Reports:**

Roundtree reported that the Friends of the Library book sale raised over \$1800 and had a ribbon-cutting ceremony for the gazebo. She's looking forward to outdoor programming. The friends hired someone for PR and promotion. She has been doing her best to increase attendance at library programs.

Binder has new library pets: guinea pigs. A Teen Club is in the works. Programs are resuming and there has been a security update to more accurately track statistics. Passive activity stations have been successful. There is a blood pressure monitor and a

fresh and free refrigerator to highlight heart health. Binder asked for help finding someone who helps with food banks.

Drummond says they have been running above normal speed. They hosted Kid's Day at the Library with 300 people in attendance. They were in the rotary parade. She attended a disaster planning workshop and a marketing course. They are taking 15 children to Kennedy Space Center for the Artemis program this weekend. The Mardi Gras Fundraiser Ball is sold out. They are hosting Dr. Seuss Day and the birthday of Wakulla County. The Florida Disaster Collaboration Conference is coming up and Drummond and Oaks will be attending. Items are circulating very well and program attendance is great.

Carter (though not official) updated us on what she is doing at the Margaret Key Library. She is hosting legal services, has launched a book club, has started storytime for babies, and STEAM for children. Extension Services are providing wellness classes and a master gardener visits once a month. Lego Club has begun and Carter stated that the Pumpkin Patch was successful in October. Santa visited and a menorah was put up. Roundtree would like to collaborate with scheduling performers and programming for summer reading. They are going to screen *Beloved* for Black History Month.

With no further discussion, and a reminder that the next meeting will be on April 11th, 2022, James adjourned the meeting at 2:48 P.M.