

*Wilderness Coast Public Libraries*  
*Serving Franklin, Jefferson, and Wakulla Counties*

**Governing Board Meeting Minutes**

September 12, 2022 at 10:30 AM

WCPL Meeting Room

**Board Members present:** Greg James, Chuck Hess, Brenda Humphrey,

**Others Present:** Whitney Roundtree, Courtney Whitaker, Parker Bugg, Keith Dean (via Zoom), Robyn Drummond

James called the meeting to order at 10:36 AM. No changes to the agenda were announced.

**Old Business:** Minutes from the meeting were accepted and passed unanimously. The financial report was presented by Keith Dean on speakerphone. Everything is largely on track with the budget; the categories in the proposed budget have been adjusted according to the places we went over and in light of relaxed covid protocols. The proposed budget for the 22-23 FY was also discussed by accountant Dean. Our books category is largely unspent and the Board suggested we spend that money on the streaming service Kanopy as well as buy more digital books for the collection. Whitaker agreed that is a good use of the unspent money. Wilderness Coast employees were given a COLA and raise, accounted for in the proposed budget. The Financial Report and the Proposed Budget for 22-23 FY was accepted unanimously.

**Administrator Report:** Whitaker read her report, including her acceptance to SSLI, being voted onto the PLAN board, and her suggestion to take over Internet payments for Franklin County rather than pursue e-rate. The Board agreed to her suggestion; e-rate would require too much labor and capital and no more equipment could be purchased with e-rate funding.

**New Business:** The Board did not go over or vote on CIPA requirements in light of the decision not to pursue e-rate funding. Additionally, pursuing e-rate funding was removed from the Plan of Service. Both the Long-Range Plan and the Annual Plan of Service were adopted unanimously by the Board.

**Directors Reports:**

Roundtree wrapped up summer reading with a visit from the Gulf Specimen Marine Lab Touch Tanks at both of her branches. Summer reading was a success. Drummond

reports a large number of new patrons and was pleased to share that the digital collection has increased its circulation immensely since the OverDrive merge. Binder has had a successful community partnership project with various public service providers who come to the library every Wednesday.

With no further discussion, and a reminder that the next meeting will be on December 12th, 2022, James adjourned the meeting at 11:37 A.M.