

# Computer Class Evaluation

Course:	Instructor:
Location:	Date:

Thank you for taking the time to complete this evaluation. We welcome your comments. Please complete the following questionnaire so that we can continue to offer the best service possible. We will use your input to continually improve our classes.

<b>Please place a check mark in the appropriate box for your answer.</b>	<b>Excellent</b>	<b>Good</b>	<b>Average</b>	<b>Poor</b>
Did the class meet your expectations?				
How easy was the course to understand?				
Were the topics covered in sufficient detail?				
Clarity of training content?				
Overall quality of training materials?				
Would you recommend this course to others?				
Overall rating of the course?				

Please answer the following questions.

1. The best part of the training was: \_\_\_\_\_

2. What would you like to see done differently? \_\_\_\_\_

3. Was the day and time of the class convenient for you?                      Yes                      No

If No, what days and times are favorable? \_\_\_\_\_

4. Did you learn a new skill(s) by taking this class?                      Yes                      No

If Yes, please list the new skill(s) learned. \_\_\_\_\_

5. Did you learn a new skill that you could use at work?                      Yes                      No                      N/A

If Yes, please list the new skill(s) learned. \_\_\_\_\_

Please check any of the class topics below that would be of interest.

- |   |   |  |  |
|---|---|--|--|
| <input type="checkbox"/> Microsoft Word       | <input type="checkbox"/> Windows 7              | <input type="checkbox"/> eBay                  | <input type="checkbox"/> Computer Security |
| <input type="checkbox"/> Microsoft Excel      | <input type="checkbox"/> Web Design             | <input type="checkbox"/> Digital Photography   | <input type="checkbox"/> Job/Resume Skills |
| <input type="checkbox"/> Microsoft PowerPoint | <input type="checkbox"/> Windows Vista          | <input type="checkbox"/> QuickBooks            | <input type="checkbox"/> Second Life       |
| <input type="checkbox"/> Microsoft Publisher  | <input type="checkbox"/> Photo Editing          | <input type="checkbox"/> Desktop Organization  | <input type="checkbox"/> Facebook          |
| <input type="checkbox"/> Microsoft Access     | <input type="checkbox"/> Searching the Internet | <input type="checkbox"/> Basic Computer Skills | <input type="checkbox"/> Genealogy         |