Administrator Report

August 2017

Financial Report Notes:

The current WILD financial report is attached as a separate document. We have spent 62% of our FY 16-17 budget and the fiscal year is 85% completed, so we are in excellent financial shape. As always, we do have some funds which have been encumbered for regular monthly expenses (salaries, benefits, insurance), but which have not yet been spent. We are also waiting on our annual invoices from our system host, our ebook vendor, our security software and our print management software. These companies usually bill us for our annual contractual fees in early September. We did receive a $1765.00 refund for communications expenses from the Federal E-rate program. The refund appears in the Communications Offset line in the Financial Report.

Staff Activities:

Meetings Attended:

- FLA Scholarship Committee Meeting
- Sunshine State Library Leadership Institute Mentors Meeting
- Panhandle Library Access Network Board Meeting
- WILD Directors Meeting
- Monticello-Jefferson County Chamber Meeting
- Franklin County Budget Hearing
- Wakulla Chamber Meeting

Continuing Education Events Attended:

- FRS Employer Workshop
- American Library Association Annual Conference
- New State Aid Application System training from the State Library

Other Events attended:

- Sunshine State Library Leadership Institute Graduation Ceremony

Other Activities of Note:

Mango Languages

Our Mango Languages service went live in May and is very popular. As of August 1, we have had 43 users sign up to began learning 18 different languages (Spanish, French, and Hebrew are the most popular). Jonathan taught a class at Wakulla County Public Library for new Mango users in July.

Long Range Plan

Responses continue to come in from our online and postcard "how are we doing" surveys. We will continue to collect data through August, and will begin analyzing responses this fall.

New Grants Applications System

The State Library has been in the process of implementing a newly developed online system for applying for State Aid to Libraries. In addition, the State Aid application process has been folded into a larger online application system for all grants administered by the Department of State. We are all holding our collective breaths hoping that the new system (which only went live last week) will have the proverbial kinks worked out and will become easier to use as our application deadline approaches.

Statistics (6/15 through 8/1):

Overdrive – 719 ebooks checked out

Koha-14.423 books/DVDs, audio/games, kits/other items checked out

IT assistance requests- 20

Mango Languages database -43 patron sessions, 18 different languages

Chilton Auto Repair database-11 patron sessions

Next Board Meeting:

The next WILD Board Meeting will be on **October 9, 2017 at 1:30 P.M.** The Board will need to approve the 2017-18 budget and the 2017-18 Annual Plan of Service at this time. See you there!