

Administrator Report

October-November 2017

Staff Activities:

Meetings Attended:

- WILD Directors Meeting
- WILD Board Meeting
- FLA Public Library Directors Meeting
- Statewide Public Library Directors Meeting
- Meeting with new Apalachicola Library Directors
- PLAN Annual Meeting
- PLAN Innovation Projects Committee Meeting
- FLA Scholarship Committee Meeting
- Regional Public Library Directors Meeting
- Meeting with Sunshine State Library Leadership Institute Mentee
- Wakulla Chamber Meeting
- Jefferson Chamber Meeting

Continuing Education Events Attended:

- What's New in Koha webinar
- Koha version 17.05 upgrade webinar

Other Events:

- WCPL Storytime in the Park Program
- Jury duty at Leon County District Court

Other Activities of Note:

The Cooperative Office and all three County Libraries submitted the final parts of their applications for the State Aid to Libraries grant. Pat assisted the individual library directors with submitting their own application materials using the new Department of State grants application system. These grants are included in the continual funding

from the State, but applications and supporting documentation must be sent in and approved every year.

The first round of our Little Free Libraries order was placed and the equipment was delivered to WILD. Pat and Jonathan (with help from Terez Washington at JCPL) delivered the equipment to WCPL and Robyn will take it from here in determining placement of the libraries throughout the County.

Pat worked with Regina Burgess from PLAN to arrange for Warren Graham to give the final session of his Blackbelt Librarian presentation for the WILD staff and any other interested attendees for our annual WILD Staff Training Day on February 5, 2018. This will be an all-day presentation from a national expert in the field of library security, and we are very lucky to have him this year.

Jonathan assisted with upgrading our Koha ILS to the newest version 17.05. The upgrade process was virtually seamless and much smoother than some of the upgrade in the past. In addition to his regular duties, Jonathan is working with Lisa to completely redo the FCPL website.

Fiscal Year Statistics (10/1/16 through 9/30/17):

Physical Items Circulated – 16,934

Electronic Items Circulated – 924

IT assistance requests- 49

Mango Languages use –72 patron sessions, 8 different languages

Chilton Auto Repair database- 80 patron sessions

Next Board Meeting:

The next WILD Board Meeting will be on **February 12, 2018 at 1:30 P.M.** See you there!