

Wilderness Coast Public Libraries
Serving Franklin, Jefferson, and Wakulla Counties
Governing Board Meeting Minutes
Monday, December 11, 2017, 1:30 p.m.
Community Room of the Wakulla County Public Library
4330 Crawfordville Hwy, Crawfordville FL 32327

Board Members present: Nancy Wideman, Marilyn Lewis, Sondra Taylor-Furbee, Chuck Hess, Dick Bailar, Sharon Rider

Others Present: Pat Gilleland, Natalie Binder, Robyn Drummond, Lisa Lance

Nancy called the meeting to order at 1:35 p.m. She asked if there were any additions to the agenda, and Pat said she would like to add the Combined Annual Statistical Report. Dick moved to approve the minutes from the October 2017 meeting, and Sharon seconded the motion. The motion was approved unanimously. Nancy asked Pat for any comments on the Financial Report. Pat said that WILD had prepaid postage and memberships for the year, and had so those categories had major expenditures, but all other expenses were under budget for this point in the fiscal year. Dick moved to approve the financial report, Marilyn seconded, the motion passed unanimously, and the Board moved on to the Administrative Report. Pat noted that all the libraries had successfully navigated the new Department of State Grants Applications System and filed applications for State Aid to Libraries funding. The first round of Little Free Libraries has been ordered and received, and are ready for placement in Wakulla County. PLAN has graciously agreed to finance a full-day workshop on February 5, 2018, with Warren Graham, who is a nationally known expert in library security. Jonathan and Pat assisted with a major upgrade of our Koha Integrated Library System at the end of November. The upgrade went smoothly and the libraries had no service outage.

The Board adjourned into Executive Session to discuss the renewal of the Administrator Contract. After discussion, the Board voted to renew Pat's contract for another year.

Robyn reported first since she had to leave the meeting early. WCPL had their final Story Time in the Park program in October. The programs were well attended and helped the Library be more visible all around the County. Even though it rained the night of the Trick or Treat Story Walk, two thousand people still came after the rain stopped. They are looking forward to holding the 4th Annual Story Walk next year (hopefully without rain!). Rebecca Jones completed a workshop on teaching STEAM classes, and was able to meet Bill Nye The Science Guy. WCPL was awarded three PLAN Innovation Grants; for a mobile library unit, for a tactile wall, and for updated

Kids Coding equipment. WCPL's Little Free Libraries have arrived, and they will be installed after January 5, 2018.

Natalie reported that the staff had had a difficult time recently due to continued illnesses and mourning the death of Sheriff Hobbs. JCPL served as a viewing site for his funeral service, and his death has had great impact on the community. Natalie has completed her first class in working toward a Certificate in Public Administration. The exterior of the Library has been repainted and the roof replacement has finally been completed. Their Polar Express party will be held tonight, and they are expecting a large turnout at the first of their scheduled holiday programs. City Police Chief Mosley will be the guest reader, and they will provide hot chocolate and candy canes. The first official report of the Jefferson County Literacy Alliance has been filed. JCPL has continued to support literacy coaching for preschool teachers in Jefferson County, and is also providing some coaching support to the new charter school. Regular weekday story time is being moved to Saturday to try to improve attendance.

Lisa reported that 30 students have signed up for the Music as a Second Language grant slots provided by Rock By The Sea. There are more applications than there are slots, so the prospective students will be interviewed in order to pare down the applications. All the students will have contracts that specify a required amount of practice time and that they must commit to playing in a recital at the end of the semester. The Extension Service is offering a Basics of Better Living program series at Eastpoint. The Extension Service is also trying to gauge interest in launching a Master Gardening program series. FCPL is continuing to partner with Franklin County Head Start to offer STEAM-related field trips to the Library. FCPL also was awarded a PLAN Innovation Grant for a 3D Printer and STEAM equipment at each location. The Hampstead Stage Company gave a performance at Rio Carrabelle, which was very well attended. FCPL is looking at locations for placing their Little Free Libraries when they arrive later in the year. Statistics showed that FCPL had an 8.5% increase in physical customers over last year. The Bite for a Book reading program in conjunction with the Apalachicola Library has been renewed for this year. Each location is hosting a Polar Express Party later in December. Book clubs, book socials, and writer's group activities are still going strong. A flag-raising ceremony similar to the one conducted at Carrabelle earlier this year was held at Eastpoint on Pearl Harbor Day.

With no further business, the meeting was adjourned at 2:50 p.m.